

**Trinity Episcopal Cathedral
Vestry and Retreat Minutes
February 22-23, 2019**

The following are the members of the 2019 Vestry. Names marked with an asterisk were present.

Vestry:

Michael Beal	*Tim Owens
*Gus Chapman	*Llewellyn Shealy, Clerk
*Walter Chastain	*Wade Stinnette, Junior Warden
*Ben Grimsley	*Ed Tilden
*Marian Hornsby	*Ian Weschler
*Phil Johnston, Immediate past Senior Warden	Susan White
*Brian Kvam	*David Wolff, Senior Warden
*Clark Lee	*Stephen West
Mary McKissock	*Ray Weston
*Jonathan Milling	*Beth Yon
Rusty Miller	

Invited Representatives:

*Dan Fritze, Chancellor	*Louise Taylor, Daughters of the Holy Cross
Susie Van Huss, Trinity Foundation	*Liz Summers, Treasurer
*Eleanor Whitehead, Still Hopes Representative	

Staff:

*The Very Rev. Timothy Jones, Dean	*The Rev. Canon Patsy Malanuk
*The Rev. Canon Dorian Del Priore	*The Rev. Canon Tina Lockett
Donald Benson, Canon for Administration	*The Rev. Canon Dr. Andrew Grosso

The 2019 Vestry Retreat began with Evening Prayer followed by dinner and introductions. At 6:50 p.m., Dean Jones called the Vestry Meeting to order.

I. Opening Prayer

The Dean led a Bible study centered around Nehemiah 8:1-3,5-6,8-10 and Ephesians 4:1-3,12-14. The Dean gave some background on the passages and he proposed a heightened role for Scripture in our life and work, as suggested by the passage from Nehemiah. He also highlighted the emphasis Paul makes in Ephesians on growing into maturity, into the measure of the full stature of Christ, and the relevance of such language for our parish, especially in light of the Renewal Works inventory. An engaging discussion followed. He concluded with a prayer.

II. Approval of December Minutes

The minutes of January 24th meeting were approved with two typographical corrections.

III. Report of Executive Committee

Dean Jones nominated Dan Fritze to be the Chancellor of the Vestry for 2019. His nomination was seconded and he was approved by acclamation.

Dean Jones nominated Liz Summers to be the Treasurer of the Cathedral for 2019. Her nomination was seconded and she was approved by acclamation.

Senior Warden's Report

- Vestry norms were discussed and approved by the Vestry.
- The repairs to the Trinity Center are on track, but there have been some weather delays. The projected date of completion is June 1st. Re-roofing, steam cleaning, and gutter work are all underway. No unexpected delays have been reported to date. The window replacements will begin in early May.
- The kitchen renovation is scheduled to begin in the summer of 2019. Mahalie Davies has been meeting with the kitchen committee to discuss kitchen use and equipment needs. The Boudreaux Group will do the design, and preliminary work has already begun. No safety code issues have been detected to date. Hood Construction will give a cost estimate as soon as the plans are finalized.
- The Emergency Procedure Manual will be presented to the Vestry for approval at a future meeting. Peter Shand and his committee are currently finalizing the Manual.

IV. Committee and Other Reports

A. Finance Committee

David Wolff gave the report for Walter Chastain. We are \$35,731.68 behind last year in pledges. The Vestry will make another round of calls to parishioners who pledged in 2018. The Vestry will also write thank-you notes to parishioners who have pledged for 2019. Trinity's lack of working capital and possible solutions were discussed at a recent Foundation meeting.

B. Report of the Treasurer

Liz Summers reviewed the financial statements for January and commented on the current status.

Balance Sheet - Operating Fund

- The Operating Fund had a balance of \$126,586 at 1/31/19.

- The \$1,000,000 line of credit has not been accessed for 28 months and the Due to Trinity Forward Liability was \$230,369. The TCMM project work is underway, and at the time this liability is called we will need to begin borrowing against the line.

Income Statement – Operating Fund

- January was a good month for contribution revenues, especially donations that were received for prior year pledges.
- January expenses of \$217,429 were slightly below 1/12 of the annual budget, leading to a \$20,979 profit for the month.

Trinity Learning Center

- January revenues of \$90,378 were good thanks to enrollment being close to capacity and a tuition increase that took effect on 1/1/19. The net profit for January was \$2,713.

Trinity Forward Campaign

- As of 1/31/19, there was \$2,387,086 available to be used for Trinity Forward Projects.
- January contributions totaled \$15,794 and interest earned was \$3,247. Disbursements were \$205,733 for the first installment payment on the TCMM repairs and \$10,334 for design work related to the kitchen renovation.

C. Still Hopes

Eleanor Whitehead reported that the residents really appreciate the visits from the clergy. They are thankful to the Men of Trinity for providing transportation to Sunday services. There is a request for transportation to the Daughters Meeting and the Lenten services.

V. Dean’s Report

- The Dean gave the invocation for the United Way Gala where parishioner, Ed Mullins, was named the Humanitarian of the Year.
- The Outreach Futures committee has identified a new initiative. We hope to partner with Transitions, Still Hopes, and Finlay House to focus on the elderly homeless population in Columbia. The first step will be to work with the current program at Transitions.
- Addie Thompson is resigning her position. She will be taking a part-time job so she can be at home with her newborn child. She will work through Easter. She will be missed, and we are sorry to see her leave but wish her the best. Judy Cotchett Smith will chair the search committee for her replacement.
- The Vestry unanimously approved the Dean’s sabbatical plan for this summer.

VI. Closing Prayer

Compline we recited and the Vestry adjourned at 9:12 p.m.

Saturday morning began with Morning Prayer, team-building activities and a Bible Study about the lessons of the Jewish Exile. After Noonday Prayer and lunch, the Vestry had a brainstorming session about the Renewal Works results. Several ideas were discussed to respond to the feedback from the report. The retreat ended at 3:00 p.m. on Saturday.

Respectfully submitted,

Llewellyn Shealy, Clerk