

**Trinity Episcopal Cathedral**  
**Vestry Minutes**  
**March 28, 2019**

The following are the members of the 2019 Vestry. Names marked with an asterisk were present.

**Vestry:**

*Michael Beal	*Tim Owens
*Gus Chapman	*Llewellyn Shealy, Clerk
*Walter Chastain	*Wade Stinnette, Junior Warden
*Ben Grimsley	*Ed Tilden
*Marian Hornsby	*Ian Weschler
*Phil Johnston, Immediate past Senior Warden	*Susan White
*Brian Kvam	*David Wolff, Senior Warden
*Clark Lee	*Stephen West
Mary McKissock	*Ray Weston
*Jonathan Milling	*Beth Yon
Rusty Miller	

**Invited Representatives:**

*Dan Fritze, Chancellor	*Louise Taylor, Daughters of the Holy Cross
*Susie Van Huss, Trinity Foundation	Liz Summers, Treasurer
Eleanor Whitehead, Still Hopes Representative	

**Staff:**

*The Very Rev. Timothy Jones, Dean	*The Rev. Canon Patsy Malanuk
*The Rev. Canon Dorian Del Priore	The Rev. Canon Tina Lockett
*Donald Benson, Canon for Administration	*The Rev. Canon Dr. Andrew Grosso

At 6:05 p.m., Dean Jones welcomed everyone and called the Vestry Meeting to order.

**I. Bible Study/Opening Prayer**

The Dean led a Bible study centered around Nehemiah 12:27-43. The Dean highlighted Nehemiah's gifts as an administrator and organizer. He discussed the role of the Vestry in the life of the church and that we are called to leadership. Leadership grows out of prayer and worship; it requires hard work and an intention to work on spiritual growth. We reflected on our leadership experience and the Dean concluded with a prayer.

**II. Approval of February Minutes**

The minutes of the February 22-23 meeting and retreat were approved.

### **III. Report of Executive Committee**

#### **Bishop's Visitation**

Bishop Waldo joined the meeting and led a discussion about Christian maturity. Making, equipping and sending mature disciples of Christ is our Diocesan vision. Mature Christians are zealous, joyful, and committed. They love, serve, give and evangelize. What would happen if we acted like mature Christians? What keeps us from doing this? The Bishop will continue this conversation at the Bishop's Forum on May 5.

The Bishop thanked the Cathedral for increasing its diocesan pledge. The funds will go to expand the Diocese's college campus ministry.

The Bishop encouraged the Vestry to explore Chuck Robertson's invitation to join his work and build a relationship with a congregation in Argentina.

#### **Emergency Policy and Procedures Manual**

Peter Shand presented the Emergency Policy and Procedures Manual to the Vestry. After a productive discussion, the Vestry approved the manual.

Peter suggested Trinity adopt a policy that would require children to be accompanied by a parent in the restrooms. The Vestry sees the merit of such a policy but feels it needs further discussion and refinement. The matter will be taken up by the Properties Committee.

#### **Senior Warden's Report**

##### **Properties Update**

- The repairs to the Trinity Center are on track, but there have been some weather delays. The projected date of completion should be some time in June.
- The preliminary bid for the kitchen came in substantially higher than budget, so cost cutting possibilities are being investigated. Selective fundraising and possible money left over from the Trinity Center renovation are also being investigated. The hope is to do all the renovations in the original plan. More to come on this.
- Drainage work and repairs to the administrative building and diocesan building are underway.

### **IV. Committee and Other Reports**

#### **A. Finance Committee**

Walter Chastain gave the report for the Finance Committee and the Treasurer's report. We continue to have a positive cash balance, but as we

pay for the Trinity Center, our available cash will decrease. We continue to have a working capital problem.

The Finance Committee is working on the expense classification chart that should make the financial statements easier to understand.

## **B. Report of the Treasurer**

### **Balance Sheet – Operating Fund**

- The Operating general checking account had a balance of \$69,482 at 2/28/19.
- The \$1,000,000 line of credit has not been borrowed against for 29 months and the Due to Trinity Forward liability was \$230,369. The TCMM project work is underway, and at the time this liability is called we will need to begin borrowing against the line.

### **Income Statement – Operating Fund**

- February's revenues of \$209,720 did not fully cover expenses of \$241,197, leaving a net loss for the month of (\$31,477) and a year-to-date net loss of (\$10,498).
- All departments and ministry areas are in line or less than their budget projections.

### **Trinity Learning Center**

- Strong February revenues of \$97,321 provided a net profit of \$3,996, and a year-to-date net profit of \$6,709. So far the TLC is holding to its projected budget, which is an improvement over last year's loss through February of \$10,611.

### **Trinity Forward Campaign**

- As of 2/28/19, there was \$2,390,151 available to be used for Trinity Forward projects.
- February contributions totaled \$4,175 (\$19,969 year-to-date), and interest earned was \$3,034 (\$6,281 year-to-date). Disbursements were \$1,000 for the TCMM and \$3,144 for the kitchen renovation.

### **Trinity Foundation**

- Total assets in the Foundation at 2/28/19 were \$7,774,549 – almost \$3.2 million in Vernon Funds, \$2.8 million in the General Endowment, \$905,000 for Churchyard/Building and Property, and \$873,000 for Special Purposes. Asset values reflect the market

growth experienced since the start of 2019 and have almost returned to the highs experienced in the 3<sup>rd</sup> quarter of 2018.

- Year-to-date inflows (\$36,673) include memorials and honoraria, dividends, and other gifts. Because of the recent market gains, there is also an unrealized gain of \$538,356 on the income statement.
- Year-to-date disbursements (\$50,471) include management fees, funds paid to the Operating Fund for accounting and audit services, payments of annuities, payments for special purposes (Churchyard), and Vernon fund projects.

### C. Children's Ministries

Clark Lee gave the children's report.

#### **Sunday School:**

Whirl Curriculum- Teachers (Safe Church trained) and children are really enjoying lessons and videos.

#### **Liturgy Preparation:**

Godly Play for ages 3-6; Chapel for ages 7-8; 30 Parent volunteers/leaders- all Safe Church trained.

#### **TLC Chapel:**

Whirl Curriculum every Friday at 10:30am in the chapel, led by Bibs Bibson.

#### **Wednesday Nights:**

JAM (Jesus and Me)- During Lent the children will study the lessons in Jesus' parables through hands-on lessons. Each week, children will travel with Jesus to worship, Wednesday night programs and Holy Week as they reflect on Jesus' death and resurrection. Each stop carries a Bible passage and a place for a sticker to remember that stop on this journey.  
Average attendance 14-20 children

#### **Holy Week:**

Thursday, April 18th 5:00 Children's Foot Washing Service in Cart Courtyard

Friday, April 19th 5:30 Children's Stations of the Cross Service in Cart Courtyard

Saturday, April 20th 9:00am Dying of the Easter eggs for our Sunday morning breakfast guests in Cart Courtyard

## D. Mission and Outreach

Canon Dorian Del Priore gave the report in Rusty Miller's absence. There was concern with the reduction in funds available for Mission and Outreach. At least three significant line items are bolstered significantly by restricted funds. There is great concern with what could happen in 2020 if there are no restricted funds available and allocations for Mission and Outreach do not go back up.

There was great joy with regards to the response to support for families that were displaced from the Allen Benedict Court apartment complex. Over \$1,200 was raised by the DHC, and an incredible amount of gift cards and supplies were donated by the parish.

### Program Reports

**Outreach Futures/Transitions Trinity House:** We have had two meetings at Still Hopes. Representatives from Trinity, Still Hopes, and Transitions have been visioning and creating a charter document to lay out a plan for the next 2-3 years. Here is key information from the charter document:

#### Project Description:

Provide temporary housing and services with 15-25 beds for adults 62 and older who are homeless with the goal of transitioning them to permanent housing.

#### **Homeless No More (Tom Runge)**

##### Family Shelter-

- Family Shelter is currently serving 16 families (18 adults, 24 children).
- Family Shelter has maintained full capacity.
- 55% of the families exiting Family Shelter have moved to permanent housing.

##### St. Lawrence Place -

- St. Lawrence Place is currently serving 27 families (28 adults, 48 children) with 3 families approved to move in.
- 93% of the families exiting SLP moved to permanent housing.
- QuickJobs scholarships are now available for families through Midlands Tech.
- Residents are being referred to SNAP to Work Program through Fast Forward and Strengthening Families Program through Children's Trust.

- The 2019 Life Skills schedule is being created to include age-appropriate sessions by Junior Achievement and Sexual Trauma Services of the Midlands for all children, youth, and parents.
- St. Lawrence Place is currently at 90% capacity with families approved to move into all vacant apartments.

Live Oak Place –

- Application for 501c3 status was submitted in August.
- 2019 application for CHDO status was submitted 2/8/19.
- 2.6 million in funding from SC Housing Authority was awarded for a new 15 unit affordable housing project on the corner of Waites Rd and McFadden Street.
- All 10 existing units are occupied.
- Currently searching for next property to purchase. Several properties have been visited.

### **Sunday Breakfast (Bob Malanuk)**

Attendance at the breakfast swelled to over 260, the highest ever. As weather has turned milder, the attendance has stabilized.

Conversations with Washington Street United Methodist Church have been good concerning moving the Sunday breakfast to its location in June during the kitchen renovation.

### **WA Perry (Lee Ruef)**

Clubs have gone well this semester. This week Perry students will visit Trinity Thursday afternoon (Mar 21) for the Showcase that traditionally ends each semester.

### **Backpack (Nancy Holt)**

The Backpack program continues to pack 26 bags each week.

### **Haiti Subcommittee (Jonathan Vipperman)**

Canon Del Priore was supposed to go to Haiti March 13-19, but the trip was cancelled/postponed due to the violent protests and unrest in Haiti.

### **Soup Kitchen**

They are in need of a few new volunteers, particularly someone to help with scheduling.

### **Men of Trinity (Adam Dougherty/Ian Weschler)**

March 8-9- The Men held their annual spring retreat. Friday night, Andrella cooked a delicious meal, and Canon Grosso led a discussion on Lenten Disciplines. Saturday, the men were led by Sam Hunter with a focus on busyness/distractions in men's lives.

## **E. Youth**

The Trinity Youth Program is extremely active with plenty of opportunities for our youth to grow in Christ.

### **Highlights:**

- We had a youth serve on staff for a diocesan retreat last weekend (Happening, Lucy Grace Burnett) which hasn't happened in several years.
- Trinity hosted Cornerstone, our combined monthly youth ministry event with Trinity, St John's, and St Martin's youth ministries.

### **Upcoming:**

- We will be going to Ecuador this summer in partnership with St Peters Greenville and Christ Church Greenville and have a group of 9 going from Trinity.
- Middle School Retreat to Camp Gravatt is April 5-7.
- John's Island Mission July 21-27

### **Ongoing Events:**

- Our two confirmation classes (11th grade and 10th grade) are underway, with both going successfully. We are transitioning down to 10th grade confirmation (with the actual confirmation date happening in the fall of their junior year).
- We have many service opportunities this month and next, including partnerships with Still Hopes, WA Perry, Sunday breakfasts, the Bazaar, and Cooperative Ministry.
- Bible Studies meet throughout the week for middle and high school students.

**Confirmation will be May 5<sup>th</sup>.**

## **V. Dean's Report**

- The Dean presented a new worship schedule that was approved by the Vestry.
- There are several candidates for the communications director. Judy Cotchett Smith did a wonderful job leading the search committee.
- The Dean highlighted the work of the More Justice Ministry and Philip Yancey's visit on April 10<sup>th</sup>.

## **VI. Closing Prayer**

The Dean said a closing prayer, and the Vestry adjourned at 8:57 p.m.

Respectfully submitted,

Llewellyn Shealy, Clerk