

Trinity Episcopal Cathedral
Vestry Minutes
November 21, 2019

The following are the members of the 2019 Vestry. Names marked with an asterisk were present.

Vestry:

*Michael Beal	Tim Owens
Gus Chapman	*Llewellyn Shealy, Clerk
*Walter Chastain	*Wade Stinnette, Junior Warden
Ben Grimsley	*Ed Tilden
*Marian Hornsby	*Ian Weschler
*Phil Johnston, Immediate past Senior Warden	* Susan White
Brian Kvam	*David Wolff, Senior Warden
*Clark Lee	*Stephen West
*Mary McKissock	*Ray Weston
*Jonathan Milling	*Beth Yon
*Rusty Miller	

Invited Representatives:

*Dan Fritze, Chancellor	*Louise Taylor, Daughters of the Holy Cross
Susie Van Huss, Trinity Foundation	*Liz Summers, Treasurer
*Eleanor Whitehead, Still Hopes Representative	

Staff:

*The Very Rev. Timothy Jones, Dean	*The Rev. Canon Patsy Malanuk
*The Rev. Canon Dorian Del Priore	*The Rev. Canon Tina Lockett
The Rev. Canon Andrew Grosso	
*Donald Benson, Canon for Administration	
*Jessica Umbach, Director of Communications	

At 6:10 p.m., Dean Jones welcomed everyone and called the Vestry Meeting to order.

I. Opening Prayer

Dean Jones opened in prayer.

II. Bible Study

Ed Tilden led a Bible study about the celebration Christ sovereignty through the cross. Luke 23:33-43

III. Approval of February Minutes

The minutes of the October 24th meeting were approved with a few minor corrections.

IV. Report of Executive Committee

Senior Warden's Report

- We are close to the end of the kitchen renovation. Only a few wiring and other minor issues are left to complete. We are waiting on the certificate of occupation. Training for all kitchen committees and volunteers is being scheduled. Plans are being made for moving back in and stocking the kitchen. We are hoping to open sometime after the first of the year.
- A policy and procedures manual is close to completion and will be published for the kitchen.
- David Strasburger, Jane Clarke, Arney Love, Mary Belser and Jack Godbold will serve on the kitchen oversight committee. This committee will begin meeting in the next few weeks.
- The Foundation gifts acceptance policy and funds description committee is in the final stages of completing their work and a policy for fund requests and approval will be submitted to Vestry for review and approval.

V. Safe Guarding Children

Jared Johnson gave a report requesting the support of the Vestry to request a change in the Diocesan policy for Safeguarding God's People. Addie Thompson, Jed Johnson, and Bibs Babson wrote a letter requesting that we follow the model policy of the National Church instead of the Diocesan Policy. They would like us to ask the Diocese to change the policy on the ratio requirement for adults to children. 1:7 on campus and 1:5 off campus. There is nothing in the Diocesan policy about context to the circumstance. We are asking for clarification and hoping to get other churches in the Diocese as cosigners.

Motion:

Ian Weschler made a motion to endorse the recommendation from Jed, Bibs, and Addie to adopt the language from the Model Policy for the Protection of Children and Youth to modify the Diocesan Policy for the adult child ratio. This will be presented to the Diocesan Christian Formation Commission for their consideration.

Bibs invited new Vestry members to the next Safe Church Training.

VI. Dean's Report

- Dean Jones discussed his departure from Trinity.
- The celebration for the completion of the kitchen and Trinity Center and outreach fair will happen on Sunday, November 24.

- Trinity Forward Campaign chairs and other volunteers will be recognized at the 10:30 service.
- The Bazaar was a big success. Over 200 volunteers participated this year.

VII. New Business

The Transition

- Bishop Waldo and d'Rue Hazel, Canon for Vision and Ministry Development, will meet with the Wardens next week. Clergy and Canons have also requested a meeting with the Bishop and d'Rue.
- Decisions will be made about the question of Interim or acting Dean.
- The Wardens and Vestry will set up a search committee.
- A parish profile will be created for potential candidates for our website and another parish profile will be posted on the national website.
- Interviewing and parish visits will follow. The entire process could take anywhere from 6-18 months .
- The Communication Committee has a plan to help communicate the process to the parish.

VIII. Old Business

Pledge Report

- The Trinity Center renovations came in under budget and the last payment has been made.
- The kitchen is currently under budget and there is one more payment.
- All Campus updates were paid for in cash and we have zero debt.
- We have 46 more pledges than this time last year. The calls made by the Vestry helped.

Strategic Planning

- Executive committee will work with the strategic plan in the short term. We will prioritize and focus on our biggest needs.

IX. Committee and Other Reports

A. Finance Committee

Walter Chastain gave the report for the Finance Committee. The \$250,000 transfer from the Foundation into the operating fund for working capital put us back in the black. We are in a much healthier position than we have been in a while.

Liz Summers gave the Treasurer's report on the Cathedral's finances as follows.

Operating Fund

- Balance Sheet
 - Thanks to the \$250,000 working capital restoration transfer in October from the Foundation, the Operating general checking account is back in the black with a 10/31/19 balance of \$32,427. Restricted cash balances were \$406,523.
 - Between the working capital transfer and the Trinity Forward pay off of the Line of Credit, the Fund Balance is now positive. This is the first time it has been positive in many years.
- Income Statement
 - October's offerings were strong, with total revenues of \$262,588 bringing year-to-date receipts to \$2,304,561 (74.2% of expected income for the year). Even with the kitchen being closed for several months, total revenues are slightly ahead of same time last year.
 - Total expenses remain in line and continue to be slightly under budget for this time of year. Expenses for October were \$275,751, resulting in a loss for the month of (\$13,162). The year-to-date net loss stands at (\$139,063).
 - It is essential that year end gifts and pledges come in to offset this loss. Messaging to parishioners to be sure their pledges are paid timely is important.

Trinity Learning Center

- Higher expenses related to insurance and lower collections than usual affected October's profitability with a loss of (\$12,399). The year-to-date net profit is \$1,616.
- November and December must break even so that the TLC can remain in the black for the year.

Trinity Forward Campaign

- Funds on hand as of the end of October were \$667,024, and will be spent over the next few months as the TCMM, Kitchen Renovation, and other campus projects are completed.
- New donations pledge payments and Foundation transfers totaled \$84,060 for October.

- There are still \$182,000 in outstanding pledges for the TF campaign, and their payment would be appreciated so that we can complete all the goals set out for the campaign.

Trinity Foundation

- Statements not yet available.

B. Communications

Llewellyn Shealy gave the Communication Report. The final lay out decisions are being made for the new pictorial directory. It will be published after the first of the year. A professional photographer has been hired to take pictures for special events. In the coming months, the focus of the committee will be on communications regarding the departure of Dean Jones and keeping the parish informed about the process of finding a new Dean.

C. Music Advisory Committee

Susan White gave music the report. Trinity musicians and choirs remain committed to providing music and leadership for our Sunday services. New this year is the Bach Vespers service which has had good attendance (125 people at the first service) and much positive energy. There has also been increased attendance at the Evensong services. These two services have helped maintain the level of practice/singing time for the many Trinity choirs, after the adjustment to the Sunday service schedule. The biggest change has been the addition of Laura Rosier, Director of Chapel Music and Music Administration. She has introduced new music opportunities in Keenan Chapel, to include: the ensemble and the Taize service on the last Sunday of the month in Keenan Chapel at 6:00 pm.

D. Men of Trinity

Ian Weschler gave the MOT report. The MOT held the annual kickoff event on September 17. The speaker was Mark Kingston, Baseball coach at Carolina. There was another drop-in dinner event on October 15, at Ryan Newton's house. Margaret Deans Grantz was our speaker and told us about the wonderful things going on at Camp Cole. Peter Shand led a group of MOT volunteers to assist in the homeless in Finlay Park on November 3. Special thanks to Jessica Umbach for all of her help with communications.

E. Keepin' It Real Ministries

Rusty Miller gave the report. Trinity has had a relationship with Oscar, the leader, for about 20 years. He was a guest at the homeless

breakfast 20 years ago. Trinity gives the space, but Oscar runs the service. Trinity volunteers help with the meal in the park 6 times a year. Keepin' It Real also runs a clothing ministry which is housed at the U-Haul on Elmwood. 98% of the income goes to outreach. They have received a bazaar grant and a Vernon grant, but our relationship is more of mutual, spiritual relationship. Trinity was presented with the John F. Bagley appreciation award, a special award to honor Trinity's support of the Keepin' It Real Ministries.

X. Closing Prayer

The vestry sang the doxology and the meeting adjourned at 7:57 pm.

Respectfully submitted,

Llewellyn Shealy, Clerk