

MEETING OF THE VESTRY OF TRINITY CATHEDRAL PARISH
Vestry Minutes for April 27, 2023

Vestry (Names marked with an * were present):

Thomas Anderson, Finance	Pamela Lackey, Junior Warden
*Michael Beal, Senior Warden	William Moorman
*Rebecca Best	*Emily Moses
*Missy Caughman	*Clarke Newton
*Gus Chapman, Senior Warden Emeritus	Curtis Ott
*Elizabeth Clark	*Virginia Ravenel
Emma Dean	Rebecca Rhodes
*Elizabeth Dorn	*Rush Smith
Elliott Epps	*West Summers
*Cantey Haile	*Doak Wolfe
Hayne Hodges	

Invited Representatives in attendance:

Jim Best, Trinity Foundation	Jack Parrish, Still Hopes
Lee Hutson, DHC	Liz Summers, Treasurer

Clergy/Staff in attendance:

The Very Rev. Dean Dane Boston	Donald Benson, Canon for Administration
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I. Call to Order D. Boston

Dean Boston called the meeting to order at 6:01 pm.

II. Opening Prayer D. Boston

Dean Boston led the Vestry in a prayer to open the meeting, after which he asked for a motion to amend the order of the agenda. There was a motion, which was seconded, and passed unanimously with no abstentions.

III. Approval of Minutes

Dean Boston asked if there were any corrections, edits, or other changes to the March minutes, and if not, for a motion to approve the minutes as submitted. Elizabeth Dorn made a motion to approve the March 23, 2023 meeting minutes, which was seconded by Cantey Haile, and passed unanimously with no abstentions.

IV. Strategic Visioning and Discussion

A. 1-5 Year Vestry Goals

D. Boston

Another copy of the Vestry Retreat Goals and the strategic visioning document was distributed with handwritten edits and comments made by the Senior Warden. Dean Boston asked the Vestry to review both, and after reflection, add edits and thoughts to the working documents. The Senior Warden asked for everyone to email comments to him over the next week for incorporation and to be prepared to discuss any suggested changes to, and approve a final version of, the organizational planning documents at the May Vestry meeting.

B. Staffing

D. Boston

- **Leila Barwick** has been working diligently to “spring clean” the Christian formation classrooms, which has included discarding outdated materials better suited for a time capsule, organizing existing supplies and other resources, and taking stock of needed upgrades. Angela Zokan, a member of Trinity and artist, is leading the initiative to paint a mural in the stairwell (outlined in the Properties Committee report). Leila’s energy and enthusiasm are helping usher in dramatic improvements to the learning environments for Trinity’s children.
- **Bridget Winston** has demonstrated her professionalism and a skill set that will benefit Trinity communications as she helped respond to the TLC dog bite incident. She also continues to improve the website, Tidings, and other communications. Plans are underway to revisit the website subcommittee recommendations that were tabled in 2022 pending the hiring of a director of communications.
- **Jared Johnson** has accepted a position at Grace Cathedral in San Francisco to serve as Canon Director of Music, beginning July 1, 2023. There will be an opportunity in the coming months for the congregation to celebrate Jared’s contributions and to wish him and his family well.
- **William Douglas** has accepted the Dean’s offer to serve as Acting Director of Music through the interim season and will lead the team assembled by Jared, as well as the choristers, to continue the work of Trinity’s music program. There will be a search for a permanent canon to lead the music program.
- **Courtney Brown** has been hired as the Director of Administration and Facilities to work with Donald Benson in church administration. She began Monday, April 24th, and is being trained by Donald in her areas of responsibility and job duties.

V. Dean’s Report

D. Boston

A. Holy Week and Eastertide:

Congregation participation and attendance throughout Holy Week was strong and was reminiscent of pre-COVID years. The energy and engagement was palpable. Easter Sunday service attendance was nearly 1,500: (8:00 am: 50; 9:00 am: 700; 11:00 am: 600; Evensong: 100). Attendance at services during Eastertide continues to be strong.

B. Trinity Learning Center Director-Elect Approval

The search committee for a new director of the TLC, which was chaired by West Summers, received 41 applications. The committee invited 11 applicants for an interview and conducted five interviews via Zoom. Of the three finalists, there was a clear standout whom the search committee recommended to the TLC Board and whom the TLC Board unanimously appointed: Sakina Bhagat, the TLC's current assistant director. West Summers made a motion that the Vestry approve the TLC Board's appointment and authorize the preparation of an offer to Sakina Bhagat, including a compensation package. The motion was seconded and, after discussion, was approved unanimously with no abstentions.

C. Front Entrance Cathedral Signage

The Properties Committee approved a design for signage at the front entrance of the Cathedral, a copy of which is included in the Properties Committee report. The Finance Committee approved the use of certain funds to pay for a portion of the signage. A motion was made to approve the Finance Committee's action. Discussion followed, after which the Vestry voted unanimously in support of the expenditure of funds for the signage, as approved by the Finance Committee, noting the need to correct the spelling of Sumter Street as it appears on the sketch.

VI. Old Business

A. Committee Reports

1. Men of Trinity: See report.
2. Properties: See report.
3. Foundation Commission: See report.
4. Daughters of the Holy Cross. See report.

B. Senior Warden's Report

M. Beal

- In addition to increasing dedicated parking for those attending Sunday services who are disabled or elderly, wheelchair access continues to be studied by the wardens in search of an affordable and appropriate solution.
- The Senior Warden highlighted the work of the Daughters of the Holy Cross as outlined in the DHC report, commending them for all they do for the church and community, and for their effective engagement strategies through committees and guilds that facilitate participation by the women of the church in a variety of DHC-led service opportunities.

C. Finance & Treasurer's Report

L. Summers

- A financial orientation was held for new members of the Vestry.
- The Finance Committee approved:

- expenditure of funds for Cathedral signage, as discussed above (Dean's Report);
- Faith in Action Committee fundraiser for water filters to benefit international ministries in Kenya, Ecuador and Haiti, to be held on Trinity Sunday.
- Financials for March were good with strong giving.
- TLC had a better month, but still did not break even. DSS grant funds continue to support the TLC. New fees went into effect in April, and enrollment is up.
- Trinity Foundation values were higher for March.
- Lawyers for the estate of Susan Dewey have notified Trinity of a major gift to Trinity. Details will be forthcoming.

VII. Adjournment

M. Beal

The Senior Warden adjourned the meeting at 6:52.