

**MEETING OF THE VESTRY OF TRINITY CATHEDRAL PARISH**  
**Vestry Minutes for February 25, 2023**

**Vestry (Names marked with an \* were present):**

Thomas Anderson, Finance	*Pamela Lackey, Junior Warden
*Michael Beal, Senior Warden	*William Moorman
*Rebecca Best	*Emily Moses
*Missy Caughman	Clarke Newton
*Gus Chapman, Senior Warden Emeritus	*Curtis Ott
*Elizabeth Clark	*Virginia Ravenel
*Emma Dean	Rebecca Rhodes
*Elizabeth Dorn	*Rush Smith
*Elliott Epps	*West Summers
*Cantey Haile	Doak Wolfe
*Hayne Hodges	

**Invited Representatives (Names marked with an \* were present):**

Dan Fritze, Chancellor	*Lee Hutson, DHC
*Jim Best, Trinity Foundation	*Liz Summers, Treasurer
Jack Parrish, Still Hopes	

**Staff (Names marked with an \* were present):**

*The Very Rev. Dean Dane Boston	Donald Benson, Canon for Administration
*The Rev. Canon Jimmy Hartley	The Rev. Canon Mia McDowell

**I. Call to Order / Opening Prayer**

**D. Boston**

The Vestry meeting for the month of February was held as part of the Vestry retreat on February 25, 2023. Prior to the meeting, the retreat commenced at 9:00 am with the Liturgy of the Word in the Cathedral, after which the Vestry assembled in Satterlee Hall and Dean Boston called the meeting to order.

**II. New Business**

## **A. Appointments**

**M. Beal**

The Senior Warden recommended the following appointments for Vestry approval by acclamation:

- Elizabeth Clark to fill the two-year unexpired Vestry term of Pamela Lackey, which was vacated upon Pamela Lackey's election as Junior Warden;
- Liz Summers to continue to serve as Treasurer;
- Dan Fritze to continue to serve as Chancellor;
- Virginia Ravenel to serve as Clerk.

The Senior Warden asked for motions to nominate each of the above individuals to serve in the designated capacities. Following the respective motions, the Vestry voted unanimously by acclamation to approve each of the nominations.

## **B. Approval of Parochial Report**

**D. Boston**

Dean Boston presented the 2022 Parochial Report (Report of Episcopal Congregations and Missions) for review and approval. After discussion, including the need to amend the report to make a technical correction to a priest's name, Elizabeth Clark made a motion to approve the 2022 Parochial Report, as amended. Michael Beal seconded the motion, and the Vestry approved the motion unanimously.

## **C. Vestry Orientation**

**D. Boston**

Dean Boston provided an introduction to Trinity's governance structure as outlined in the bylaws and canons, focusing on the legal roles and responsibilities of the Vestry, and including voting and other decision-making responsibilities as well as the authority of the Vestry to delegate certain authority and responsibilities to committees as allowed in the bylaws. There will be required online training for members of the Vestry for purposes of D&O liability insurance coverage. Information about completing the training will be emailed at a later date.

## **D. Strategic Visioning**

**D. Boston**

Part 1: Dean Boston updated the Vestry on the strategic visioning work the clergy, staff, and others have been undertaking for the past year with Unstuck Group. The process, part of which was analyzing where Trinity has been, including challenges faced over the past decade, set the stage for the strategic visioning and ultimately the crafting of a working document that presents a five-year strategic plan. Dean Boston shared the most up-to-date draft of a document that is still a work-in-progress. Examples of aspirational goals and objectives include Trinity as a place for transformation through worship, online resources, and generosity; Trinity as a place for families, including a dedicated youth space and a clear path for childhood development; and Trinity as a place for the community to include a well utilized Trinity Center for Mission and Ministry and a Kitchen Ministry that maximizes its potential.

Part 2: Dean Boston invited the Vestry to share suggestions of goals, objectives, initiatives, and the like that should be a priority for the Vestry and Trinity in the coming years. The goal will ultimately be to identify three or four major initiatives. Ideas discussed addressed a range of issues including:

- Engagement (newcomers, existing members, former members, rising generation)
- Trinity Learning Center's future
- Trinity Center for Mission and Ministry, best uses and purposes
- Youth Committee, reinstatement and enhancement
- Trinity Foundation Legacy Builder awareness
- Trinity as the faith leader of South Carolina
- Relationship with USC to create a welcoming space for students (a diocesan opportunity as well)
- Stewardship and materially increasing pledging units

#### **E. Developing a Culture of Hospitality**

**Mark Waltz**

Dean Boston welcomed and recognized Mark Waltz to provide an overview of work that is being done with Trinity, coordinated in large part by Canon Hartley, to create a culture of belonging, known also as "guest services." This process has required Trinity to engage in a self-study to identify existing barriers. Relationships are key to creating a culture of belonging, and this requires invitation, not simply hospitality. To that end, Mark Waltz will be speaking at a Hospitality Ministry meeting on February 27, 2023, to discuss the issues in more detail. Dean Boston encouraged the Vestry to register and attend.

#### **III. Dispatch of Business**

**D. Boston**

- Approval of Minutes: The January Vestry meeting minutes and Annual Meeting minutes will be disseminated for review and approval at the March Vestry meeting.
- Finance & Treasurer's Reports: A discussion of Trinity's financial statements and the Treasurer's report for the first two months of 2023 will take place at the March Vestry meeting. Liz Summers will be offering a financial orientation for Vestry members in the near future. The date of the training is forthcoming.

#### **IV. Adjournment**

**D. Boston**

Pamela Lackey made a motion to adjourn, which was seconded and approved unanimously. Dean Boston invited the Vestry to return to the Cathedral for the Liturgy of the Table after which the 2023 Vestry retreat concluded.