

MEETING OF THE VESTRY OF TRINITY CATHEDRAL PARISH
Vestry Minutes for March 23, 2023

Vestry (Names marked with an * were present):

*Thomas Anderson, Finance	*Pamela Lackey, Junior Warden
Michael Beal, Senior Warden	*William Moorman
*Rebecca Best	*Emily Moses
*Missy Caughman	*Clarke Newton
*Gus Chapman, Senior Warden Emeritus	*Curtis Ott
*Elizabeth Clark	*Virginia Ravenel, Clerk
Emma Dean	*Rebecca Rhodes
*Elizabeth Dorn	*Rush Smith
*Elliott Epps	*West Summers
*Cantey Haile	*Doak Wolfe
*Hayne Hodges	

Invited Representatives in attendance:

Jim Best, Trinity Foundation	Lee Hutson, DHC
Dan Fritze, Chancellor	

Clergy/Staff in attendance:

The Very Rev. Dean Dane Boston	Donald Benson, Canon for Administration
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I. Call to Order **D. Boston**

Dean Boston called the meeting to order at 6:00 pm.

II. Opening Devotion **D. Boston**

Dean Boston led the Vestry in a Bible study on the Feast of Gregory the Illuminator, Bishop and Missionary of Armenia.

III. New Business

A. Strategic Plan

D. Boston

Dean Boston revisited the discussion of the strategic plan from the retreat and provided a summary handout of what was presented to the Vestry in February. An organizational dashboard of sorts, the elements of the strategic plan should be a guide used by clergy, other staff, and Vestry in fulfilling their responsibilities and duties to Trinity. The document will be fine-tuned and revisited as appropriate.

B. Vestry Retreat 1-5 Year Goals

D. Boston

The order of the 1–5-year goals/priorities discussed at the Vestry retreat was restructured to consolidate all engagement priorities together followed by the other goals (Trinity Learning Center, Trinity Center for Mission and Ministry, Stewardship, and Faith Leadership.). A summary handout of the articulated goals/priorities in the new order was disseminated.

IV. Old Business

A. Committee Reports

1. Children’s Ministries: See report.
2. Faith in Action: See report.
3. Youth Ministries: See report.

V. Dispatch of Business

A. Approval of Minutes

D. Boston

Pam Lackey made a motion to approve the February 25, 2023 meeting minutes. The motion was seconded and passed unanimously with no abstentions.

B. Junior Warden’s Report

P. Lackey

The junior warden presented the senior warden’s report:

- Going forward there will be a new meeting agenda order to ensure that each meeting begins with a discussion of the strategic plan and the 1-5-year goals/priorities, followed by new business, old business, and dispatch of business (approval of minutes, Senior Warden’s report, Dean’s report, and financial reports).
- Building access:
 - Properties Committee tabled the discussion of a south transept wheelchair ramp for the foreseeable future.
 - Additional parking spaces on Sumter Street and in the parking lot will be designated for senior citizens and individuals with disabilities on Sundays.
 - A new ministry is being organized to assist the elderly and those with disabilities on Sundays. The wardens are spearheading the effort.

- Trinity Foundation: Dean Boston and the wardens will be meeting with the Foundation to make recommendations on how to allocate the Williamson gift. It is currently invested in Vanguard funds.
- The TLC Director search is underway. Forty applications were received and are being reviewed to determine appropriate candidates to interview. The goal is to hire a new director before Jean Knowlton's retirement at the end May.
- TLC incident: A child suffered a minor dog bite by a pet brought to the TLC in conjunction with pet care week. Staff notified the parents and reported the incident to DSS as required. A new draft pet policy for TLC is under consideration.
- Emery Clark has been asked to provide information on touring the Holy Land. The goal is to plan a trip for 2024.

C. Dean's Report

D. Boston

Staffing News: Two new hires since the Vestry retreat:

- **Leila Barwick** joined the staff as the fulltime Director of Children and Family Ministries on March 6, 2023. She brings new energy and focus to this ministry. She has been busy clearing out classrooms and making plans for painting and other improvements, as well as taking over leadership of the ministry with continued support from parent volunteers.
- **Bridget Winston** began as Director of Communications ten days ago on March 14th. Although only beginning the process of assessing Trinity's current communication strategies and tools, she has already made certain website improvements. Stay tuned for more changes in church communications.

Holy Week/Easter: Information will be distributed in the pews listing all of the Holy Week and Easter events and offerings.

D. Finance & Treasurer's Report

T. Anderson

- New Vestry members will be invited to attend the April Finance Committee meeting to receive an orientation on Trinity's finances.
- The Finance Committee plans to begin the annual budgeting process earlier in the year and to work with the stewardship chairs and committee to this end.
- Operating account expenses in February exceeded donations, requiring a transfer from the Trinity Foundation.
- TLC's expenses still exceed revenues. The shortfall has been funded through DSS grants. There will be a fee increase effective April 1st, and new students are to be added, which will help offset the losses. TLC's ABC Quality designation will enable it to qualify for federal funding, among other benefits.

VI. Adjournment & Closing Prayer

D. Boston

Dean Boston closed the meeting with a prayer. Doak Wolfe made a motion to adjourn, which was seconded, and passed unanimously with no abstentions. The meeting adjourned at approximately 7:00 pm.